



SAVITRIBAI PHULE NATIONAL INSTITUTE OF WOMEN AND CHILD DEVELOPMENT
5, Siri Institutional Area, Hauz Khas, New Delhi - 110016

Local Conveyance Charges Claim (For Non-Official)

Name Date

Incurred ₹ (Rupees

..... only) one/both ways as per details given in overleaf towards conveyance

charges for journey by Taxi / Scooter / Own Transport from

to and back in connection with by participation

in meeting / Programmer

..... from to at New Delhi.

Certified that I have actually incurred/will incur above expenditure. I have not been provided office transport (both ways / one way).

Approx. distance :

K.M. (one way).....

Signature

Name

Address

Verified :

Signature of Course Director

Passed for ₹ (Rupees only)

Dealing Asstt.

Accounts Officer

D.D.O.

Received ₹ (Rupees only)

Signature with date

SAVITRIBAI PHULE NATIONAL INSTITUTE OF WOMEN AND CHILD DEVELOPMENT
5, Siri Institutional Area, Hauz Khas, New Delhi - 110016

Details of Individual for payment through NEFT/RTGS/PFMS

Name	
Father's Name	
Date of Birth	
Designation	
Address	
Mobile No.	
PAN No.	
Aadhar Card No.	
Name of the Bank	
Bank Branch Address & Telephone No.	
Account No.	
IFSC Code	
MICR Code	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the use Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Name & Signature
With date