

**Savitribai Phule National Institute of Women and Child Development
5, Siri Institutional Area, Hauz Khas, New Delhi-110 016**

No.120474/Acctt./2025-26

Dated: 24.07.2025

OFFICE ORDER NO. 1/2025

The General Body of the Institute in its Special Meeting held on 24.04.2025 has approved the revision of establishment and financial powers as defined under Schedule I and IA of the Bye Laws of the Institute. A copy of the same is enclosed herewith for information and necessary action.

2. This will be effective from the date of issue of the office order.
3. This issues with the approval of the Competent Authority.


(Dr. Sanghamitra Barik)
Joint Director (CS)

Copy to:

1. Director's Office
2. All Joint Directors/Regional Directors, NIPCCD
3. Joint Director, In charge of Admin & IT for uploading on the website
4. Under Secretary (NIA), MWCD, Shastri Bhawan , New Delhi
5. All Deputy Director (Accounts.)
6. Editor/All DDOs
7. All Accounts Officers/All AAOs
8. Office Order/Master File
9. Notice Board

SAVITRIBAI PHULE NATIONAL INSTITUTE OF WOMEN AND CHILD DEVELOPMENT

REVISED DELEGATION OF POWER OF BYE-LAWS OF THE DIRECTOR, CHAIRMAN, EXECUTIVE COUNCIL AND PRESIDENT, GENERAL BODY
[UNDER BYE-LAWS 2, 3, 4, 6, and 9 (3)]

A. ESTABLISHMENT POWERS :

Sl. No.	Name of Power	Authority	Category of Employee/ Extent of Power	Remarks
1	Head of Department	Director	Full Power	Director may delegate/cease any power to subordinate officers for administrative/functional requirement.
2.	Appointing Authority	Director	Up to Group B and Consultant full/part time on an honorarium/fixed remuneration including temporary/contractual/outsourcing staff	(i) For regular appointment on recommendation of Selection Committee\DPC in accordance with the relevant RRs, Bye-Laws of the Institute and GOI Rules
		Additional Secretary/ Joint Secretary, MWCD In-charge of NIPCCD Admin	Group-A upto Pay Level-11 (As per 7th CPC)	(ii) For Contractual/outsourcing staff as per approved guidelines.
		Chairperson- EC/Secretary	Group-A for Pay Level-12 and above (As per 7th CPC)	
3.	Extension of date of submission of application for various posts	Director	All Categories i.e. Group-A, B & C	
4.	Constitution of Screening/Short-listing Committee	Director	Full Power	
5.	Officiating appointments of an employee to more than one post and fixation of pay and allowance	Director	Up to Group-B	As per FR-49
		Chairperson	For Group-A	
6.	To extend joining time beyond 30 days	Director	All categories of employee	As per CCS (Joining Time) Rules, 1979

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 उप निदेशक (लेखा)/Deputy Director (Accounts)
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 5, Siri Institutional Area, Hauz Khas, New Delhi-110016

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डॉ. (सुश्री) संगमित्रा बारिक / Dr. (Ms.) Sanghamitra Barik
 संयुक्त निदेशक (सामान्य सेवा) / Joint Director (CS)
 सावित्रीबाई फुले राष्ट्रीय महिला एवं बाल विकास संस्थान
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Sl. No.	Name of Power	Authority	Category of Employee/ Extent of Power	Remarks
7.	Confirmation/ Probation Clear	Director	Group-B and C	As per recommendation of Departmental Confirmation Committee (DCC)
		Chairperson	Group-A	
8.	Grant of all kinds of Leave including CCL, Maternity Leave, Study Leave & Counting of Extra-Ordinary Leave for increment (on medical grounds only) etc. and Leave Encashment	Director	All categories of employee except himself/herself	As per CCS (Leave) Rule-1972 & FR – 26
		Chairperson	For Director	
9.	Sanction of Advance Increment(s)/ higher initial pay	Director	All categories of employee except himself/herself	As per FR-27
		Chairperson	For Director	
10.	Power to direct the payment of pay & allowances on the day preceding the last working day of a month in case of Public/Bank Holiday(s)	Director	For all categories	As per Rules of GOI
11.	Acceptance of resignation and termination of lien	Director	Upto Group-B	As per FR-14
		Chairperson	Group-A	
12.	To dispense with Medical Certificate of fitness before appointment	Director	All categories of employee	As per FR-10
13.	Withhold Increment	Director	Upto Group-B	As per FR-24 and Rule 11 of CCS (CCA) Rules 1965
		Chairperson	For Group-A (Other than Director)	
		President	For Director	
14.	Power to reduce the pay of an officiating servant	Director	All categories of employee	Subject to observance of provisions under FR 11 & 35
15.	Power to suspend an employee	Director	Upto Group-B	As per CCS (CCA) Rules.
		Chairperson	For Group-A	

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Sl. No.	Name of Power	Authority	Category of Employee/ Extent of Power	Remarks
16.	Disciplinary Authority for all type of penalties	Director	Upto Group-B	As per CCS (CCA) Rules.
		Additional Secretary/ Joint Secretary, MWCD In-charge of NIPCCD Admin	Group-A upto Pay Level-11 (As per 7th CPC)	
		Chairperson	Group-A for Pay Level-12 and above (As per 7th CPC)	
17.	Appellate Authority	Director	For Group-C	As per CCS (CCA) Rules 1965 as amended from time to time
		Additional Secretary/ Joint Secretary, MWCD In-charge of NIPCCD Admin	For Group-B	
		Chairperson	Group-A upto Pay Level-11 (As per 7th CPC)	
		President	Group-A for Pay Level-12 and above (As per 7th CPC)	
18.	NOC for obtaining of VISA/Passport	Director	All categories of employee (Except himself/herself)	
		Chairperson	For Director	
19.	Permission to undertake work for which fee is offered and acceptance of fee	Director	All categories of employee (Except himself/herself)	As per SR-12 and GOI Order
20.	To extend the prescribed time limit in which the member of the family of the employee may be treated as accompanying him.	Director	Beyond 180 days for all categories of employee (Except himself/herself)	As per SR-116 (b) (iii) & Extent Rule of GOI
		Chairperson	Beyond 180 days for Director	
21.	To prescribe Headquarters for an officer	Director	Beyond 180 days for all categories of employee	As per SR-59 and Rule of GOI
22.	Constitution of various Committees and Sub-Committees for different activities of the Institute	Director	Full Power	Subject to procedures prescribed in GFR

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Sl. No.	Name of Power	Authority	Category of Employee/ Extent of Power	Remarks
23.	Allotment of Staff Quarter and Cancellation of Allotment	Director	Full Power	As per GPRA Rules and OM of GOI issued from time to time
24.	Appointment of Auditor	Director	Full Power in case of Internal Audit	
		Chairperson	Full Power for Internal Audit and Statutory Audit	

B. FINANCIAL POWERS :

Sl. No.	Name of Power	Authority	Revised Powers	Remarks
25.	Power of Appropriation and Re-appropriation	Director	Full Power within the main head only. For example, saving from salaries should not be re-appropriated for buying equipment or for contingency	As per Extent Rule of MoF issued from time to time
26.	Review of User Charges	Executive Council	Full Power	i. As per Rule-47 of GFR 2017 ii. As per 229 (vi) of GFR 2017 the matter will be brought to the knowledge of Governing Body .
27.	Remit of User Charges, Other Income and Receipts	Director	Full Power	
28.	Investment of Surplus Fund of GPF, User Charges and Other Fund and Encashment of Investment	Director	Full Power	For investment of GPF and User Charges-On recommendation of Investment Committee and as per norms of MoF
29.	Fixation of Pay	Director	Full Power	As per FR-22 and OM's of Govt. of India issued from time to time
30.	Pensionary Benefits including sanction of Pension, Gratuity, Leave Encashment, GPF/Ex-Gratia to CPF Retirees, etc.	Director	Full Power	As per CCS (Pension) Rule, GPF Rule and Order of GOI issued from time to time
31.	Power to Sanction Advance/ Part Withdrawal from GPF for Normal and Special Reasons.	Director	Full Power except himself/herself	As per GPF Rules
		Chairperson	Full Power in case of Director	


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Sl. No.	Name of Power	Revised Powers		Remarks
32.	Leave Salary and Pension Contribution	Director	Full Power	As per Rules of GOI
33.	To determine the amount and form of surety bond to be executed at the time of furnishing security (including in case of Cashier/Store keeper)	Director	Full Power	As per GFR 2017 and Extent Rule of GOI from time to time
34.	Acceptance of Security	Director	Full Power	As per GFR 2017 and Extent Rule of GOI from time to time
35.	Custody of Security Documents	Director	Full Power	
36.	Release of Security Documents	Director	Full Power	As per GFR 2017 and Extent Rule of GOI from time to time
37.	Sanction of TA, DA & LTC	Director	Full Power	As per Extent Rule of GOI
38.	Advance of TA on Tour/Transfer/LTC/Medical Advance/Advance of Pay	Director	Full Power	As per GFR 2017 and Extent Rule of GOI
39.	To allow Mileage Allowances by route other than the shortest or cheapest	Director	Full Power	As per GOI Order below SR-31
40.	To countersign his own Travelling Allowance & LTC Bill and those of other Officers	Director	Full Power	As per SR-191
41.	To Authorize Air Travel to Non-entitled Officers	Director	Full Power	As per the Extent Rule of GOI
42.	TA to Non Officials attending public duty in an honorary capacity	Director	Full Power	As per SR-190
43.	To authorize travel by Air for Non Official Member attending public duty in an honorary capacity	Director	Full Power	As per SR-190
44.	To allow TA to attend examination or interview in certain circumstances	Director	Full Power	As per SR-130 & SR-132 and Rule of GOI


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Sl. No.	Name of Power	Revised Powers		Remarks
45.	Honorarium, Fee, Rewards, etc. to Government Servants under Service Rules	Director	Rs. 2,500/- per head	(i) As per FR-46 and norms of GOI (ii) The enhancement of limit of Director and Chairperson as per Order issued by MoF from time to time applicable for Joint Secretary and Secretary.
		Chairperson	Rs. 5,000/- per head	
46.	Bonus	Director	Full Power	As per norms of GOI
47.	Reimbursement of Medical Expenses	Director	Full Power up to Rs. 5.00 Lakh in each case/individual case	(i) As per CS (MA) Rules 1944/CGHS Rules (ii) Beyond Rs. 5.00 Lakh in consultation with IFD of Administrative Ministry; (iii) The enhancement of limit of Director as per Order issued by MoHFW from time to time.
		Chairperson	Beyond Rs. 5.00 Lakh	
48.	Children Education Allowance	Director	Full Power	As per norms of GOI
49.	Overtime Allowance	Director	Full Power	As per Rules of GOI
50.	Payment of Wages to Project Staff, all Outsourcing Staff including Housekeeping and Security Guard including through third party	Director	Full Power	
51.	Staff paid from Contingencies	Director	Full Power	
52.	Uniforms, Liveries and Washing Allowances, etc	Director	Full Power	As per GOI Rules
53.	Advance to the family member(s) of employee who die while in Service	Director	Full Power	As per GFR & Extent Rule of GOI issued from time to time.
54.	Original Works, Special Repairs, Alteration and Modification of Building including Hostel	Director	Up to Rs 50.00 Lakh in each case	1. As per GFR and DFPR modified from time to time. 2. In consultation with IFA/FC/SFC (as applicable)
		Chairperson	Full Power	
55.	Repairs and Maintenance of Land and Building including Hostel	Director	Up to 1.00 Crore in each case	
		Chairman	Beyond Rs. 1.00 Crore	

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Sl. No.	Name of Power	Revised Powers		Remarks
56.	Write off of loss of Irrecoverable Value of Stores(Including Library Books) or Public money due to fraud, theft etc.	Director	Up to Rs. 50,000/- in each case	i. As per GFR and Extent Rule of GOI. ii. The cases beyond Rs. 5.00 Lakh will be referred to Administrative Ministry. iii. The enhancement of limit of Chairperson as per Order issued by Govt. of India from time to time.
		Chairperson	Up to Rs. 5.00 lakh in each case	
	i) Without Fixing Responsibility ii) With Fixing Responsibility	Director	Full Power up to Group-B	As per FR SR and CCS (Conduct) Rules and CCS (CCA) Rules.
		Chairperson	Full Power	
57.	Loss of Revenue of Irrecoverable Advances	Director	Up to Rs. 50,000/-in each case	i. As per GFR and Extent Rule of GOI. ii. The cases beyond Rs. 5.00 Lakh will be referred to Administrative Ministry. iii. The enhancement of limit of Chairperson as per Order issued by Govt. of India from time to time
		Chairperson	Up to Rs. 5.00 Lakh in each case	
58.	Deficiencies and depreciation in Value of Stores	Director	Up to Rs. 50,000/- in each case	i. As per GFR and Extent Rule of GOI. ii. The cases beyond Rs. 5.00 Lakh will be referred to Administrative Ministry. iii. The enhancement of limit of Chairperson as per Order issued by Govt. of India from time to time.
		Chairperson	Rs. 50,000 to Rs. 5.00 Lakh in each case	
59.	Condemning and Disposal of Unserviceable or Obsolete Surplus of Store items including Books	Director	Up to delegated powers to purchase the concerned store item/Assets	As per Rule 217 & 218 of GFR 2017 and Extent Rule of GOI
		Chairperson	Full Power	
60.	Condemning of Vehicles	Chairperson	Full Power	Subject to GFR and Extent Rule of GOI
Recurring :				
61.	Water and Electricity Charges	Director	Full Power	
62.	Postage, Telephone, Internet Charges including any other Online Communication Services	Director	Full Power	
63.	Advertisement & Publicity in all media including Digital/ Web Media and SMS, etc.	Director	Full Power	


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Sl. No.	Name of Power	Revised Powers		Remarks
64.	Vehicles Running and Maintenance	Director	Full Power	
65.	Insurance	Director	Full Power	
66.	Maintenance of Equipment including AMC	Director	Full Power	As per GFR
67.	Maintenance of Computer Network & Web Sites including AMC	Director	Full Power	As per GFR
68.	Maintenance of Computer, Peripherals and Software including AMC	Director	Full Power	As per GFR
69.	Digitization of Documents	Director	Full Power	As per GFR
70.	Repairs and Maintenance of Furniture, Furnishing and Fixtures	Director	Full Power	As per GFR
71.	Contingent Expenditure	Director	Upto Rs. 2.00 Lakh in each case	Above Rs. 20,000/- in consultation with IFA
		Chairperson	Full Power	
72.	Expenditure on Purchase of Stores	Director	Full Power	As per Rule 149 of GFR 2017
73.	Printing and Stationery	Director	Full Power	As per Rule 149 of GFR 2017
74.	Expenditure on Programme	Director	Full Power	
75.	Hiring of Vehicles	Director	Full Power	As per GFR
76.	Rent of Building	Director	Up to Rs. 2.00 Lakh per month in each case	
		Chairperson	Full Power	
77.	Journals & Periodicals	Director	Full Power	For Journals-As per recommendation of Library Committee.
78.	Online Library Services	Director	Full Power	
79.	Printing of Publication(s)	Director	Full Power	As per GFR
80.	Annual Ground Rent and Taxes on Properties	Director	Full Power	

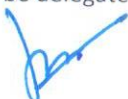

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81.	Hospitality Charges	Director	Rs. 10,000/- in each case	Above Rs. 2,500/- in consultation on recommendation of IFA.
		Chairperson	Full Power	
82.	Payment of Freight	Director	Full Power	
83.	Hiring of Furniture and Equipment	Director	Full Power	As per GFR
84.	Legal Charges including Fee to Advocates & Arbitration Fee, etc.	Director	Full Power	Subject to Compliance of Notifications/Orders issued by Ministry of Law from time to time in respect of Fee to Advocate.
85.	Audit Fee	Director	Full Power	
86.	Audit Expenses	Director	Full Power	
87.	Miscellaneous Expenditure	Director	Full Power	Above Rs. 5,000/- in consultation with IFA.
Non-Recurring :				
88.	Furniture, Fixture and Fittings	Director	Up to Rs.25.00 Lakh in each case	As per GFR and Extent Rule of GOI.
		Chairperson	Full Power	
89.	Books	Director	Full Power	As per the Recommendation of Library Committee.
90.	Equipment including Office Equipment, Plant, Machinery, etc.	Director	Full Power	As per GFR and Extent Rule GOI.
91.	Computer and Peripherals	Director	Full Power	
92.	Computer Network Installation	Director	Full Power	As per GFR
93.	Software and Development of Websites/Portal	Director	Full Power	As per GFR
94.	Teaching Aids	Director	Full Power	As per GFR

Savings Clause:

- (i) Any other Establishment and Financial Power(s)/matter(s) which are not covered in the above delegation of powers of the Bye-Laws is entrusted to Director. The same may be delegated by him to Subordinate Officers as and when required for smooth functioning of the Institute.


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SAVITRIBAI PHULE NATIONAL INSTITUTE OF WOMEN AND CHILD DEVELOPMENT
**REVISED DELEGATION OF POWER OF BYE-LAWS BY THE DIRECTOR TO ADDITIONAL DIRECTOR, JOINT DIRECTOR (CS)/JOINT DIRECTOR (HUMAN
 RESOURCE/PERSONNEL SECTION)/JOINT DIRECTOR (FINANCIAL ACCOUNTS)**
[UNDER BYE - LAWS 9 (3)]

A. ESTABLISHMENT POWERS :

Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
1.	Appointing Authority	Director	Upto Group B and Consultant full/part time on an honorarium/fixed remuneration including temporary/contractual/outsourcing staff	For regular appointment on recommendation of selection committee/DPC in accordance with the relevant RRs, Bye-Laws of the Institute and GOI Rules.
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts)	i) Full Power in case of Group C Staff & Project Posts of those categories except consultant ii) RDs all project posts except consultants.	
2.	Officiating appointments of an employee to more than one post and fixation of pay and allowance	Director	Upto Group B	As per FR-49
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power for fixation of Pay	
3.	Confirmation/ Probation Clear	Director	Group-B and C	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts)	Full Power in case of Group-C	


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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
4.	Grant of all kinds of Leave including CCL, Maternity Leave, Study Leave and Counting of Extra Ordinary Leave for Increment (on medical ground only), etc. & Leave Encashment	Director	All Categories of employee except himself/herself	As per CCS Leave Rule 1972 and GOI Orders issued from time to time
		Additional Director	Full Power Except Director & Himself/Herself	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	(I) Full Power Except Director, Additional Director & Joint Director (ii) Full power for Leave Encashment	
5.	Power to direct the payment of pay & allowances on the day preceding the last working day of month in case of Public/Bank Holiday(s)	Director	For all Categories	AS per Rules of GOI
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
6.	Power to Suspend an employee	Director	Upto Group B	As per CCS (CCA) Rule
		Joint Director (CS)/Joint Director (Human Resource/ Personnel Section)/ Joint Director (Finance & Accounts)	Full Power in case of Group-C	
7.	Disciplinary Authority for all type of penalties	Director	Upto Group B	As per CCS (CCA) Rules
		Joint Director (CS)/Joint Director (Human Resource/ Personnel Section)/ Joint Director (Finance & Accounts)	Full Power in case of Group-C	
8.	Constitution of various Committees and Sub-Committees for different activities of the Institute	Director	Full Power	Subject to procedures prescribed in GFR
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power for day to day administrative/functional requirement except policy issues/matters	

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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
B. FINANCIAL POWER:				
9.	Remit of User Charges, Other Income and Receipts	Director	Full Power	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
10.	Fixation of Pay	Director	Full Power	As per FR-22 and OMs of Govt. of India issued from time to time
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
11.	Pensionary Benefits including sanction of Pension, Gratuity, Leave Encashment, GPF/Ex-Gratia to CPF Retirees etc.	Director	Full Power	As per CCS (Pension) Rule, GPF Rule and Order of GOI issued from time to time
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
12.	Power to Sanction Advance/Part Withdrawal from GPF for Normal and Special Reasons.	Director	Full Power except himself/herself	
		Additional Director	Up to Rs. 15.00 Lakh per Employee in each case except himself/herself	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs. 10.00 Lakh per Employee in each case except himself/herself	
13.	Leave Salary and Pension Contribution	Director	Full Power	As per Rules of GOI
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	

Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
14.	To determine the amount and form of surety bond to be executed at the time of furnishing security (including in case of Cashier/Store Keeper)	Director	Full Power	As per GFR 2017 and Extent Rule of GOI issued from time to time
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
15.	Acceptance of Security	Director	Full Power	As per GFR 2017 and Extent Rule of GOI issued from time to time
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
16.	Custody of Security Documents	Director	Full Power	As per GFR 2017 and Extent Rule of GOI issued from time to time
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
17.	Release of Security Documents	Director	Full Power	As per GFR 2017 and Extent Rule of GOI issued from time to time
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
18.	Sanction of TA-DA & LTC	Director	Full Power	As per Extent Rule of GOI
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full powers except himself/herself	
19.	Advance of TA on Tour/ Transfer/LTC/Medical Advance/Advance of Pay	Director	Full Power	As per GFR & Extent Rule of GOI
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full powers except himself/herself	


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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
20.	To countersign his own Travelling Allowance & LTC Bill and those of other Officers	Director	Full Power	As per SR-191
		Additional Director	Full Power for the officers below him/her	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power for the officers below him/her	
21.	To allow TA to attend examination or interview in certain circumstances	Director	Full Power	As per SR-132 and Rule of GOI
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts)/Regional Director	Full Power in case of Group B & C	
22.	Reimbursement of Medical Expenses	Director	Full Power up to Rs. 5.00 Lakh in each case/individual case	i) As per CS (MA) Rules 1944/CGHS Rules. (ii) Case above Rs. 2,00,000/- in consultation with IFA. (iii) The enhancement of limit of Director as per OM issued by MoHFW from time to time.
		Additional Director	Full Power up to Rs. 3,50,000/- in each case/individual case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power up to Rs. 2,50,000/- in each case/individual case	
23.	Children Education Allowance	Director	Full Power	As per norms of Govt. of India
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
24.	Overtime Allowance	Director	Full Power	As per Rules of GOI
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	

Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
25.	Payment of Wages to Project Staff, all Outsourcing Staff including Housekeeping and Security Guard including through third party	Director	Full Power	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
26.	Uniforms, Liveries and Washing Allowances, etc	Director	Full Power	As per GOI Rules
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
27.	Advance to the family member(s) of employee who die while in Service	Director	Full Power	As per GFR & Extent Rule of GOI issued from time to time
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
28.	Original Works, Special Repairs, Alteration and Modification of Building including Hostel	Director	Up to Rs. 50.00 Lakh in each case	In consultation with IFA/FC/SFC (as applicable)
		Additional Director	Up to Rs 5.00 Lakh in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs 3.00 Lakh in each case	
29.	Repairs and Maintenance of Land and Building including Hostel	Director	Up to Rs. 1 Crore in each case	Above Rs. 50,000/- in consultation with IFA/FC (as applicable)
		Additional Director	Up to Rs 5.00 Lakh in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs 3.00 Lakh in each case	


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 डॉ. (सुश्री) संघमित्रा यादव/Dr. Sangmitra Yadav
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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
30.	Write-off of loss of Irrecoverable Value of Stores (Including Library Books) or Public money due to loss, fraud, theft etc. i) Without Fixing Responsibility	Director	Up to Rs. 50,000/- in each case	i) As per GFR and Extent Rule of GOI
		Additional Director	Up to Rs.10,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs.5,000/- in each case	
31.	Loss of Revenue of Irrecoverable Advances	Director	Up to Rs. 50,000/- in each case	As per GFR and Extent Rule of GOI
		Additional Director	Up to Rs. 10,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs. 5,000/- in each case	
32.	Deficiencies and depreciation in Value of Stores	Director	Up to Rs. 50,000/- in each case	As per GFR and Extent Rule of GOI
		Additional Director	Up to Rs.10,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs.5,000/- in each case	
33.	Condemning and Disposal of Unserviceable or Obsolete Surplus of Store items/Assets including Books	Director	Up to delegated powers to purchase the concerned store items/Assets	As per Rule 217 & 218 of GFR 2017 and Extent Rule of GOI
		Additional Director	Up to the delegated powers to purchase the concerned store item/Assets	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to the delegated powers to purchase the concerned store item/Assets	
Recurring :				
34.	Water and Electricity Charges	Director	Full Power	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	


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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
35.	Postage, Telephone, Internet Charges including any other Online Communication Services	Director	Full Power	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
36.	Advertisement & Publicity in all media including Digital/ Web Media and SMS, etc.	Director	Full Power	As per GFR and Extent Rule of CBC and GOI
		Additional Director	Up to Rs. 2,00,000/- per annum	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs. 1,00,000/- per annum	
37.	Vehicles Running and Maintenance	Director	Full Power	
		Additional Director	Rs.75,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts)/Regional Director	Rs.50,000/- in each case	
38.	Insurance	Director	Full Power	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
39.	Maintenance of Equipment including AMC	Director	Full Power	As per GFR
		Additional Director	Rs. 50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 30,000/- in each case	
40.	Maintenance of Computer Network & Web Sites including AMC	Director	Full Power	As per GFR
		Additional Director	Rs. 50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 30,000/- in each case	


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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
41.	Maintenance of Computer Peripherals and Software including AMC	Director	Full Power	As per GFR
		Additional Director	Rs. 50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 30,000/- in each case	
42.	Digitization of Documents	Director	Full Power	As per GFR
		Additional Director	Rs.50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.30,000/- in each case	
43.	Repairs and Maintenance of Furniture, Furnishing and Fixtures	Director	Full Power	As per GFR
		Additional Director	Rs.50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.30,000/- in each case	
44.	Contingent Expenditure	Director	Up to Rs. 2.00 Lakh in each case	Above Rs. 20,000/- in consultation with IFA
		Additional Director	Rs.50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.30,000/- in each case	
45.	Expenditure on Purchase of Stores	Director	Full Power	As per Rule 149 of GFR 2017
		Additional Director	Rs.50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.30,000/- in each case	


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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
46.	Printing and Stationery	Director	Full Power	As per Rule 149 of GFR 2017
		Additional Director	Rs. 75,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.50,000/- in each case	
47.	Expenditure on Programme	Director	Full Power	For Approved Programme
		Additional Director	Rs.10.00 Lakh in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.8.00 Lakh in each case	
48.	Hiring of Vehicles	Director	Full Power	As per GFR
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power for vehicles required for an approved programme	
49.	Rent of Building	Director	Up to Rs. 2.00 Lakh in each case	
		Additional Director	Rs. 75,000/- per month	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 50,000/- per month	
50.	Journals & Periodicals	Director	Full Power	For Journals-As per recommendation of Library Committee
		Additional Director	Rs.50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 30,000/- in each case	


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 उप निदेशक (लेखा)/Deputy Director (Accounts) 19
 सावित्रीबाई फुले राष्ट्रीय महिला एवं बाल विकास संस्थान
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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
51.	Online Library Services	Director	Full Power	As per recommendation of Library Committee and in consultation with IFA
		Additional Director	Rs.50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.30,000/- in each case	
52.	Printing of Publication(s)	Director	Full Power	As per GFR
		Additional Director	Up to Rs. 3.00 Lakh in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs. 1.00 Lakh in each case	
53.	Annual Ground Rent and Taxes on Properties	Director	Full Power	Existing item [No Change]
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
54.	Hospitality Charges	Director	Rs. 10,000/- in each case	Above Rs. 2,500/- on recommendation of IFA
		Additional Director	Rs.5,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.3,000/- in each case	
55.	Payment of Freight	Director	Full Power	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
56.	Hiring of Furniture and Equipment	Director	Full Power	As per GFR
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.50,000/- in each case	


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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
57.	Legal charges including fee to Advocates & Arbitration Fee, etc.	Director	Full Power	Subject to Compliance of Notifications/Orders issued by Ministry of Law from time to time in respect of Fee to Advocate
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
58.	Audit Fee	Director	Full Power	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Full Power	
59.	Audit Expenses	Director	Full Power	
		Additional Director	Up to Rs. 30,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs. 20,000/- in each case	
60.	Miscellaneous Expenditure	Director	Full Power	Above Rs. 5,000/- in consultation with IFA
		Additional Director	Up to Rs. 25,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Up to Rs. 10,000/- in each case	
Non-Recurring :				
61.	Furniture and Furnishing	Director	Up to Rs. 25.00 Lakh in each case	As per GFR and Extent Rule of GOI
		Additional Director	Rs.2.00 Lakh in each case and Rs. 15.00 Lakh per year	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs.1 Lakh in each case and Rs. 10.00 Lakh per year	
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पी० आर० नाथ/P. R. Nath 21
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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
62.	Books	Director	Full Power	As per the Recommendation of Library Committee
		Additional Director	Rs. 1.00 Lakh in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 50,000/- in each case	
63.	Equipment including Office Equipment, Plant, Machinery, etc.	Director	Full Power	As per GFR and Extent Rule of GOI
		Additional Director	Rs. 2.00 Lakh in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 1.00 Lakh in each case	
64.	Computer and Peripherals	Director	Full Power	
		Additional Director	Rs.2.00 Lakh in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 1.00 Lakh in each case	
65.	Computer Network installation	Director	Full Power	As per GFR and Extent Rule of GOI
		Additional Director	Rs. 1.00 Lakh in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 50,000/- in each case	
66.	Software and Development of Websites/Portal	Director	Full Power	As per GFR
		Additional Director	Rs. 50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 30,000/- in each case	

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Sl. No.	Name of Power	Revised Powers		Remarks\Justification of NIPCCD
67.	Teaching Aid	Director	Full Power	As per GFR
		Additional Director	Rs. 50,000/- in each case	
		Joint Director (CS)/Joint Director (Human Resource/Personnel Section)/Joint Director (Finance & Accounts) /Regional Director	Rs. 30,000/- in each case	


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