



Savitribai Phule National Institute of Women and Child Development Regional Centre, Lucknow

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Advanced Diploma Course in Child Guidance and Counselling

(In collaboration with Babasaheb Bhimrao Ambedkar University, Lucknow)

Approved by Rehabilitation Council of India

Admission Brochure (Session 2025 – 2026)

Introduction:

Savitribai Phule National Institute of Women and Child Development, here after SPNIWCD is an autonomous Institute under the aegis of the Ministry of Women and Child Development (MWCD), Government of India working towards delivering quality systems in training, counselling services and research in the areas of topical concerns related to Women and Child Development. SPNIWCD was set up by Govt. of India in 1966 with its Headquarters at New Delhi. In order to cater the region-specific requirements of the country over a period of time, the Institute has established six Regional Centres located at Guwahati (1978), Bangalore (1980), Lucknow (1982), Indore (2001) Mohali (2019) and Ranchi (2025). The Institute has a vision to become a Centre of Excellence in the field of Women and Child Development by developing partnerships and linkages with National and International agencies as well as making its training and research activities relevant to the needs of the varying cliental groups.

SPNIWCD, Regional Centre, Lucknow has been providing counselling and child centric services to the community through its Child Guidance Centre since 2003. As a part of its extension services, **Advanced Diploma in Child Guidance and Counselling Course** is launched in collaboration with **Babasaheb Bhimrao Ambedkar University (Central University) Lucknow, here after BBAU** from the academic session 2025-26.

The course is **approved by the Rehabilitation Council of India, here after RCI.**

The last date for submission of application is 17th October, 2025.

The details of the course are given below:

Application Form and Fee:

The Application Form will be available at the Institute's **website <https://www.nipccd.nic.in>**. and BBAU website **<http://www.bbau.ac.in>**. It can also be collected in person from the SPNIWCD, Regional Centre, Kursi Road (Post-Gudamba), Lucknow, Uttar Pradesh, Pin-226026. Application fee (not refundable) for SC/ST/PwD candidates is Rs. 400/- and for other candidates Rs.800/- only.

The filled in "Application Form" along with Application Fee (non-refundable) should be submitted to the Institute on or before **17th October, 2025 till 05.30 PM.** The Application

Fees should be paid online in favour of SPNIWCD, Regional Centre, Lucknow. The bank detail for the online transfer of application fees is as under

Name of the Account:	Savitribai Phule National Institute of Women and Child Development
Account No.:	98872600002020
Name of the Bank:	Canara Bank
IFSC Code	CNRB0003210,

Note: Outstation applicants may submit the scanned copy of their filled Admission Form along with the Online Payment details and email to: adcgcrcl@gmail.com

Duration of the Course: One year (10 Months course work and 02 months of internship)

Medium of the Course: English

Total Number of Seats: 25 (Twenty Five)

Eligibility Criteria for the Course:

1. Masters Degree in Social Work / Psychology / Child Development / Human Development / Anthropology / Sociology / Community Resource Management / Development Communication and Extension / Nursing / Special Education with 50% marks for unreserved category applicants and 45% marks for the reserved category (SC/ST) applicants from any Recognized University; Or
 2. M.Ed. from any Recognized University; **Or**
 3. Bachelors Degree in Home Science / Community Science/ Social work/Psychology/Child Development/Human Development/ Community Resource Management/Development Communication and Extension/Nursing/ Special Education from any recognized University with **minimum 05 years of experience of working with children**
- Or**
4. B.Ed. from any Recognized University with minimum 04 years of experience of working with children.

Note- Student whose result is awaited is also eligible for admission. However, they have to submit the certificate and statement of marks of qualifying examination at the time of admission. In such case, if the student fails to submit the Certificate and Mark sheet of said examination within the stipulated date his/her admission will be forfeited.

Admission Criteria:

Admission shall be on the basis of the merit of the Written Entrance Test and Personal Interview.

- i. Written test with 40% qualifying marks (Maximum 75 Marks)
- ii. Personal interview to gauge student's motivation for the programme (Maximum 25 Marks)

Details concerning to written test and personal interview are as under:

A. Written Test

- The written test is of 75 marks and for the duration of 01 hour and 30 minutes
- The written test will comprise multiple choice questions in the following areas-

- i) general and social awareness
- ii) problem solving ability and logical thinking
- iii) understanding of English Language
- Qualifying marks for admission is minimum 40%.
- The written exam will have the weightage of 75% in the overall process of selection.

Guidelines for Written Entrance Test:

1. The eligible candidates for “Written Entrance Test” will be informed through email and the same will be displayed on the Notice Board of the SPNIWCD, Regional Centre, Lucknow.
2. Eligible candidate for written test should mandatorily carry valid photo identity proof (Aadhaar /Driving License / Voter ID / PAN Card / Passport) along with copy of confirmation mail. However, no separate Admit Card will be issued to eligible candidate.
3. There will be no negative marking in the written test.
4. The written entrance test and personal interview will be conducted via offline mode only at SPNIWCD, Regional Centre, Gudamba, Near Sports College, Kursi Road, Lucknow, Uttar Pradesh, PIN-226026.
5. Applicants are advised to check institute's website and their email mail frequently for update.

B. Personal Interview

- One on One interview with the panel of experts will be conducted to assess student's interest and motivation for the programme and also for pursuing counseling as a career.
- Interview will have a weightage of 25% in the overall process of selection.
- The Venue of interview is SPNIWCD Regional Centre, Kursi Road, Gudamba, Lucknow

Important Dates for Admission:

1. **Last Date of submission of Application Form (Online/Offline): 17th October 2025.**
2. **Declaration of eligible candidates for the entrance test- 22nd October 2025**
3. **Date and Time of Written Entrance Exam: 03rd November 2025 (11.00AM- 12.30 PM)**
4. **Venue of the Entrance Exam: SPNIWCD, Regional Centre Kursi Road, Gudamba, Lucknow**
5. **Declaration of Result of Written Entrance Exam: 07th November, 2025**
6. **Date of Personal Interview of Eligible Candidates- 13th and 14th November, 2025**
7. **Date of Declaration of Provisional List of Selected Candidates: 15th November 2025**
8. **Documents Verification, Fee Deposit and Admission:**
 - First round: **26th November, 2025**
 - Second round: **28th November, 2025**
9. **Date for Commencement of classes: 1st December, 2025**

Reservation:

The reservation of seat for different categories of students is as per Rules of Government of India.

Note: If the reserved seats under any of the categories as mentioned above are not filled, then the particular unfilled category shall be filled from the overall merit list.

Fee Structure:

The Fee structure for the Academic year 2025-2026 (**Payable at the time of admission**):

Fee category	Amounts (Rs.)	Payable to
Tuition Fee (Annum)	50,000/-	SPNIWCD, RC(L)
Security Deposit (Refundable)	3,000/-	
Development and Maintenance Fee	23,500/-	
Examination Fee	1600/-	
Alumni Fee	1000/-	
Enrollment Fee-	200/-	
Identity Card Fee-	100/-	
Library Card Fee	200/-	
Convocation and Degree Fee	200/-	
Total	79,800/-	

Note: Security deposit is refundable to students on completion of the course.

Other Instructions Related to Admission:

1. List of Eligible candidates will be displayed on the Notice Board of the Regional Centre Lucknow and email will be sent to the successful candidates.
2. Eligible candidates should make online payment of the course fee (full payment) within the stipulated time.
3. In case any candidate fails to deposit the fee at the time of admission within the stipulated time his/her seat will be forfeit and the next candidate will get the chance.
4. In case any discrepancy found in the documents/testimonials of a candidate at any point of time, his/her admission will be forfeited.

Withdrawal of Admission:

1. An application for withdrawal of admission should reach SPNIWCD, Regional Centre, Lucknow within 15 days after the admission. In such case the Institute will refund the admission amount after deduction of 10% from the tuition fee amount towards withdrawal charges.
2. Withdrawal of admission after 15 days will not be eligible for any type of refund.

Documents (self-attested) to be submitted along with Application Form:

1. Aadhar Card
2. 4 passport size photographs
3. Education Qualification supporting documents from 10th onwards.
4. Caste Certificate
5. Character Certificate
6. Migration Certificate
7. Experience Certificate (if applicable)

General Information:

1. Students taking admission in the ADCGC course will be bound to abide by the Rules and Regulation of B.B.A. University as well as **Savitribai Phule National Institute of**

Women and Child Development (SPNIWCD).

2. Students whose attendance falls below the required minimum (75% in the Theory/ lectures planned for the academic year & 90% in the total field work days) attendance shall not be allowed to proceed for final Theory and Field work/Practical Examination.
3. Students are not allowed to pursue any parallel course both online/offline mode from any other Institution or University during the course.
4. Any litigation/dispute regarding the examination or admission will be settled subject to jurisdiction of the Lucknow Uttar Pradesh