**Savitribai Phule National Institute of Women and Child Development**

**5, Siri, Institutional Area, Hauz Khas, New Delhi- 110016**

**VACANCY NOTIFICATION (Dated 09.10.2025)**

The Institute is an Autonomous Organization under the aegis of Ministry of Women and Child Development, Government of India. The Institute is going to prepare a panel for the following part time project / contractual staff, purely on contractual basis at its Headquarters, New Delhi. The details of requirement of short-term engagement of project/contractual staff, are as under:-

2. The eligibility criteria are given in the table.

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| **S.****No** | **Name & No. of the project post** | **Educational Qualification** | **Age limit and** **Remuneration****(consolidated)** |
| **1.** | Mental Health Professional(Project Assistant)Post – 09 | Post-Graduation in Psychology/ Human Development/ Education/Social Work/Special Education Functional knowledge of Computer is essential. \*(RCI Certified) | Age Limit: 45 Yrs.Rs. 40,000/- p.m. |
| **2.** | Occupational Therapist(Part – Time) Post - 01  | Bachelors in Occupational Therapy**Desirable:** Masters in Occupational Therapy with specialization in Pediatrics / Neurology.Having two years or more experience  | Rs. 27,000/- p.m. |
| **3.** | Speech Therapist(Part – Time) Post - 01  | B.Sc in Speech and Language Pathology or Graduate with DSE (HI) with RCI Registration **Desirable:** M.sc in Speech and Language Having two years or more experience  | Rs. 27,000/- p.m. |

**NOTE/INSTRUCTIONS**

1. **Interested candidates who fulfill the eligibility criteria may download the application form available on www.spniwcd.wcd.gov.in under vacancies and submit their application duly self-attested copies of testimonials, experience certificate, age-proof alongwith a copy of address proof, PAN Card, Aadhar Card, recent passport size photograph, etc., to the Assistant Administrative Officer (Pers.), Savitribai Phule National Institute of Women and Child Development 5, Siri, Institutional Area, Hauz Khas, New Delhi- 110016. The last date of receipt of application is seven days from the date of uploading the advertisement.**
2. **The eligible candidates will be called/informed for written examination / interview to be held in the Institute at its premises.**

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1. **It is the responsibility of the candidates to ensure that they fulfill the eligibility criteria in terms of educational qualification, experience, age etc. for the post they are applying for.**
2. **All posts will be filled up on short term project and purely on contractual basis and the candidates have no right to claim for any regular post in the Institute.**
3. **No other allowances, TA/DA etc. will be given for attending the test etc.**
4. **Canvassing in any form will be a disqualification.**

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**Deputy Director (Admn.)**

**SAVITRIBAI PHULE NATIONAL INSTITUTE OF WOMEN & CHILD DEVELOPMENT**

**5-Siri Institutional Area, HauzKhas, New Delhi-110 016**

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| Recent Passport size Photograph  |

**Application form for Part Time / Project Posts on Contractual basis**

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| --- | --- | --- | --- |
| 1 | **NAME OF THE POST APPLIED FOR** | : |   |
| 2. | Full Name (in Capital letters) | : |   |
| 3. | Father’s Name | : |   |
| 4 | Mother’s Name | : |   |
| 5. | Husband’s Name(In case of female married candidates ) | : |   |
| 6. | Nationality | : |   |
| 7. | (a) Address for communication  | : |   |
| (b) Permanent Address (c) e-mail ID(d) Mobile phone No.(e) Telephone No. | :::: |   |
| 8. | Date of Birth(DD/MM/YYYY) | : |   |
| 9. | Age as on the date of last date of receipt of application | : |   |
| 10. | Details of Educational Qualifications | : |
| Exam Passed | Institution/University | Subject studied | Duration of Study | Year of Passing | % of marks |
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| 11. | Details of Professional / Technical Educational Qualifications**Additional Sheet may be added, if required.** | : |
| Exam Passed | Institution/University | Subject studied | Duration of Study | Year of Passing | % of marks |
|   |    |   |   |   |   |
|   |    |   |   |   |   |
|   |    |   |   |   |   |
| 12. | **Details of Experience (Candidates are advised to fill-up this column carefully and in terms of conditions stipulated in the Advertisement to avoid rejection).****Additional sheet may be added, if required.** |
| Name of Organization | Post held | Pay Scale | Duration of Service | Nature of appointment whether regular/ adhoc/full time/part time | Remarks |
| From | To |
|   |     |   |   |   |    |   |
|   |     |   |   |   |    |   |
|   |     |   |   |   |    |   |
|   |    |   |   |   |    |   |
| 13.     | Any other relevant information which you would like to mention in support of your suitability for the post applied for:          |
| 14. | **DECLARATION:** (i) I hereby declare that I fulfill the eligibility conditions as per the advertisement and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.  I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirement mentioned in the advertisement, my candidature / appointment is liable to be cancelled / terminated. (ii) I have enclosed the required attested copies of the certificates. |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

Place    :

Date     :

Signature of the Applicant